

Workshop registration form

Name, date and location of workshop

Title

First Name

Surname

Position

Company

Address

Telephone number

Email address

Dietary requirements

Medical Management Services only accept payment by credit card online so if they want to register manually please supply a invoice address and name of person invoice should be made for the attention of.

I have read and agree with the terms and conditions and cancellation policy.

Signature

Date

How To Register:

- › Online at www.medman.co.uk
- › Fax your completed registration form to: 01225 422533
- › Post your completed registration form to: Medical Management Services (UK) Ltd Freepost RRG-CAYE-AACR, 2 Princes Buildings, George Street, Bath BA1 2ED.
- › Email us at: workshops@medman.co.uk
- › Telephone enquires: 01225 333711

(Please note, we do not accept bookings by telephone)

Terms & Conditions:

Registration: All registrations must be in writing either by fax, email, online or post – telephone bookings cannot be taken. MMS cannot accept responsibility for lost or corrupt registrations. If you are in doubt about your registration, please call to check we have received your details.

Cancellations and substitutions: Cancellations must be made in writing and acknowledged by MMS. Cancellations made more than 30 days prior to the workshop date will be given a full refund, cancellations made 30 days or fewer, will be charged at 100% of the invoice total. Substitute delegates will be accepted at no extra charge, please ensure MMS are informed in writing of any name changes. Due to unforeseen circumstances MMS reserves the right to change the date, venue, and in extreme circumstances cancel the event; all delegates will be informed of any changes, and offered a 100% refund if required. MMS reserves the right to make alterations to the programme; however no refund in fees will be made in this circumstance.

Payment: MMS can not accept any registration without accompanying payment **Joining**

Instructions: (Confirmation letter; programme and directions to venue): Details will be emailed or posted to delegates up to two weeks before the workshop. If you do not receive correspondence from MMS by this time, please call 01225 333711 to ensure you have secured a place. Please note that your name, position and organisation will be circulated to all attendees at the workshop.



medical
management
services